

SHERWOOD GREENS ROAD IMPROVEMENT AND MAINTENANCE DISTRICT

PRUDENTIAL COMMITTEE MEETING MINUTES

Telephone (413) 329 3191

January 9, 2016

The meeting was called to order at 9:04 AM.

Present were Prudential Committee members: John Kammerman, Terry Hayden, Ken Einhorn, Margaret Rodriguez and Michael Lavery. Also present were: Kathy Borden Treasurer and Ken Hunter.

The December minutes were reviewed followed by a Motion to Accept the Minutes - Accepted.

Treasurer's report:

There was a request for the detail under the line item "Entrance & Beach Maintenance" Costs for the Sherwood Greens Road Superintendent (Jaime Garanzuay)'s phone were questioned. It was noted that there has been no bills presented for payment.

Action Items:

- A print-out will be provided at next meeting.
- Information was requested for billing the details of the Superintendent (Jaime Garanzuay)'s business phone.

Motion to accept the Treasurer's Report - Accepted

Warrant – read and signed

Mail boxes:

John Kammerman presented 3 different designs. A) Was slightly closed. B) Was full open front. C) Enclosed 3 sides.

After much discussion, Option (B) was selection. It is complete with an open front to include 3 bays of boxes and a box tower. Requests to add motion sensor lights, 2 on the outside and 1 inside were noted. A quote from an electrician for this installation will be requested.

Motion and vote accept the design of Option B (open front) – Accepted.

Road report

John Kammerman read the Sherwood Greens Road Superintendent (Jaime Garanzuay)'s Report to the Committee. Roads were sanded and only plowed once during the month of December. The rock in the middle of Robin Wood Road was discussed. There are concerns that the location of the rock is causing cars and the plows go around the rock, or the potential damage to the vehicles. A quoted of \$1800 from Ernie was discussed to remove the rock. A Motion and vote to remove the rock was approved.

Motion to accept the Road Report – Accepted

Action Items:

- The Sherwood Greens Road Superintendent (Jaime Garanzuay) will be request to have Ernie remove the rock.
- The Sign at the end of Entrance will be fixed.

Motion to accept the Road Report –Accepted

Budget: Ongoing review and discussion of the Budget line items in preparation for the Annual Meeting.

Projects: The Board would like to review and select potential projects for the coming year.

Salaried Positions: Discussion on the criteria and expectations of the existing job salaried positions.

Action Items:

- To ask Jaime to review the Project list of FY15-16 and identify which projects have been completed and which items remain outstanding.
- John will speak to Jamie about tasks and information before next meeting.

Motion was raised to have an Executive Meeting following the April 2, 2016 Meeting– Accepted

By-Laws:

The Board is researching amendments to the Bylaws to include and expand the language for new and existing homeowners to post a bond to covers expenses for and/or any road damages when building within the SGRD community. The goal is to seek legal advice/information on whether the existing Bylaws are complete or should be amended to expand and add language for bond requirements. It is the consensus of the Board that such a bond would permit the Committee to recover any funds for SRGD expenses related to or required for damages arising from construction (completed or incomplete).

In addition, the Board seeks to implement the following changes,

Section 1: Change the timing to 9:00am.

Section 3: Change "a period of two (2) consecutive days" to read "a period of one day" .

Section 5: Regarding the Permit, we would like to review the language and confirm whether it is appropriate and enforceable. Further discussion will continue at the next February meeting.

Action Item:

- Terry Hayden will reach out to the Attorney, Janet Pumphrey, regarding the Bylaws for Sherwood Greens Road Improvement and Maintenance District ("SGRD").

There being no additional business, the meeting was adjourned at 11:00

The next meeting will be held on February 27, 2016.

Respectfully submitted,

Kathy Borden
Treasurer/Asst Clerk